

**Loveland Downtown Partnership
Meeting Minutes – February 19, 2018**

**The Regular Meeting of the Loveland Downtown Partnership (LDP)
Board of Directors was held at 11:00 am on February 19, 2018,
at the LDP | DDA Offices (moved to Bank of Colorado Conf. Room),
350 N. Cleveland Avenue, Loveland, CO**

1. **CALL TO ORDER:** Chair McCloughan called the meeting to order at 11:00 am
2. **ROLL CALL:**
Present: Clark, Cox, Davis (late), Lelchook, McCloughan, Steele, Jr., Turner
Absent: Devereaux
Staff: Wedding-Scott, Executive Director
City Employees: Mike Scholl (late), Alan Krcmarik (late)
Guests: None
3. **Public Comment:** None
4. **Presentations:** Agreed Upon Procedures Report, by Joey Hoefler, RLR CPAs -(See DRAFT report presented for detail)

At the conclusion of Mr. Hoefler's presentation, McCloughan discussed a proposal she and Davis had received from Mueller Pye & Associates to assist with bookkeeping, auditing and financial reporting. The proposal was inclusive of all current services and provided for enhanced services at a cost of \$632.00/month. The proposal was requested by McCloughan and Davis to help alleviate the workload impacts on the Executive Director and part-time staff.

McCloughan moved to approve the AUP Report by RLR, CPAs with recommendations as presented, and further, approval of the Mueller Pye proposal, without exception, and requested the budget be revised accordingly, Lelchook seconded the motion; the motion carried. (The final AUP report has since been received, is on file, and copies are available for board members upon request.)

5. **Approval of Minutes:**

Turner moved to approve the meeting minutes of the Annual and Regular Meeting on January 15, 2018, Lelchook seconded the motion; the motion carried.

6. **Finance / Treasurer's Report:**

Davis presented the unaudited Treasurer's Report for the period ending December 31, 2017 (Year End Financials) and January 31, 2018 (reports on file).

Cox moved to approve the unaudited Treasurer's Reports for the period ending December 31, 2017 and January 31, 2018, Turner seconded the motion; the motion carried.

7. **Façade Program / Development Project Updates:**

Life Safety [Fire Suppression] Improvement Program - Cox presented on his attendance at the recent City Council Planning Session and their discussion about a Life Safety (Fire Suppression) Improvement Program. He commented that the councilors requested more information from City staff, including pros and cons of the various program options, and to report at a later time.

**Loveland Downtown Partnership
Meeting Minutes – February 19, 2018**

8. Staff & Executive Director Reports:

- **Developments Update (Scholl)**

The Foundry: Scholl provided an update on The Foundry project and reported that the ceremonial topping-off and ground-breaking for the hotel and theater will be on March 7th.

The Pulliam: Scholl provided an update on The Pulliam and reported that the project is out for new bids.

Wedding-Scott reported on recent communications with the owner of the building previously occupied by Lightning Hybrid. The owner advised he plans to renovate the building into an events center. Further, at the request of Troy Bliss, she recently attended a site-visit at the vacant property located at 300-312 N. Lincoln. An interested purchaser would like to upgrade the site and building façade along with a full interior renovation for a possible restaurant.

- **Communications / Other (Wedding-Scott)**

Wedding-Scott encouraged the Board to purchase tickets for the upcoming Alley Lights concert which is being presented by the LDP Business Alliance. The event is on March 28th with entertainment by Wendy Woo, Dave Beagle, and Steve Manshel.

9. Other Matters:

Wedding-Scott advised that the Annual Meeting of the Downtown Loveland Foundation (DLF) was held on February 15th, and that minutes of their discussion will be available in the coming week.

10. Liaison Report: Dave Clark - City Council

None.

11. Executive Session – Contract Matter / Negotiation

No call for Executive Session.

12. Agenda Items for Upcoming Meetings: None

13. Adjourn:

Cox moved to adjourn the meeting, Davis seconded the motion; the motion carried.

The meeting adjourned at 12:05 pm

Debbie Davis, Secretary/Treasurer

Date