

**Loveland Downtown Partnership
Meeting Minutes – August 20, 2018**

**The Regular Meeting of the Loveland Downtown Partnership (LDP)
Board of Directors was held at 8:00 am on August 20, 2018,
at the LDP | DDA Offices
350 N. Cleveland Avenue, Loveland, CO**

1. **CALL TO ORDER:** Chair McCloughan called the meeting to order at 8:05 am
2. **ROLL CALL:**

Present: Clark, Cox, Davis, Devereaux, Lelchook (late 8:29), McCloughan, Steele, Jr., Turner (late 8:25)

Absent: None

Staff: Rosenberger, Streich, Powell

City Employees: Mike Scholl, David Eisenbraun, Patti Garcia

Guests: Steve Olson
3. **Public Comment:** None
4. **Sean Hawkins – Welcome and Oath of Office**

McCloughan introduced and welcomed Sean Hawkins, Executive Director, and asked the City Clerk (Patti Garcia) to perform his Oath of Office (Certificate on file).

5. **Presentations**

David Eisenbraun presented on the Downtown Loveland Parking Study and the challenges of managing parking for future growth, residents, employees, and business owners. He advised the study would include two stages of data collection along with stakeholder engagement, and a final report made available after Summer 2019.

6. **Approval of Minutes:**

Steele moved to approve the meeting minutes of the Regular Meeting on July 16, 2018, Cox seconded the motion; the motion carried.

Cox moved to approve the meeting minutes of the Special Meeting on August 15, 2018, Davis seconded the motion; the motion carried.

7. **Finance / Treasurer's Report:**

Davis presented the unaudited Treasurer's Report for the period ending July 31, 2018 (on file).

Cox moved to approve the unaudited Treasurer's Report for the period ending July 31, 2018, Steele, Jr. seconded the motion; the motion carried.

McCloughan advised a debit card would need to be ordered for Hawkins.

Davis moved to approve the issuance of a debit card to Hawkins for the purchase of business expenditures in an amount not to exceed the daily limit of \$1,000, Cox seconded the motion; the motion carried.

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8. Discussions:

DDA Ballot Success and Next Steps / Bonding Strategy. Steele reported that at the August meeting of the Next Steps meeting with the City Manager, it was reported the bond issuance would be delayed two months from its original schedule. The Bond Task Committee continues to meet and discuss the DDA bond policy, tentatively named “Tax Increment Investment Program,” and a draft of it is being reviewed with the City Manager and City staff.

Scholl advised that the two potential projects for the bond issuance are Heartland and 4th and Garfield. The City is waiting for financial numbers from the Heartland and 4th and Garfield is in site-plan.

9. Economic Developments & Façade Program:

- **Developments Update (Scholl)**

The Foundry: Scholl provided an update on The Foundry Project and reported the parking garage will be opening soon and that Brinkman is ahead on leasing, with 50 percent already leased for the Lincoln building. An announcement will be made within the next two weeks regarding a retail tenant; construction has begun on the movie theater, and both the theater and hotel will be opened by the 2nd quarter of 2019.

The Pulliam: Scholl provided an update on The Pulliam and reported a contractor has been selected and construction will begin very soon. Devereaux presented a campaign brochure and advised the Pulliam Community Building Foundation continues to seek donors for its public-private funding campaign.

LPR / County Building: Scholl provided an update on the County Building and reported the County will vacate mid-November, and that Longbow, the holding company for LPR, is in the permitting process so that construction for tenant improvements can begin right after the building is vacated.

10. Projects, Facades, Program Updates (Staff)

- **Façade Program / Project Updates (Streich):**

Streich distributed a printed report on the current Façade projects and other projects he has been working on. He directed the Board’s attention to it (on file) and hi-lighted items which need priority for decision making, including allocation of Public Works funding and if another façade application should be considered for 2018. He advised that Troy Bliss is now a member of the Façade Committee.

- **Business Alliance Updates (Powell):**

Powell distributed a printed report and directed the Board’s attention to it (on file). She hi-lighted that the downtown map / retail passport is currently being printed and will be available for this weekend’s Corn Roast Festival. Powell also provided details of the Festival of Lights, scheduled for November 30; Night on the Town will include additional street entertainment through October; and that the Business Alliance is working with the Chamber on the Sweetheart Weekend Festival in February 2019. She also commented that an Artists Committee is being formed under the LDP umbrella and is meeting on Wednesday.

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11. **Liaison Report:** Dave Clark - City Council.

Clark reported that City Council has been attending to its normal business and continues to review the City budget.

12. **Executive Session:**

McCloughan advised there were no matters to discuss in Executive session.

13. **Agenda Items for Upcoming Meetings:** None

14. **Other Matters:** None

15. **Adjourn:**

Cox moved to adjourn the meeting, Davis seconded the motion; the motion carried.

The meeting adjourned at 9:45 am

Debbie Davis, Secretary/Treasurer

Date